

DISCONTINUATION OF NOTICE OF DOCUMENT ENTERED IN ERROR

The Clerk's Office will no longer be processing requests to have documents "entered in error". If an e-filing error occurs, the docket should be corrected by either filing a Notice of Withdrawal or an amended document, whichever is appropriate.

NEW CM/ECF EVENT FOR FILING AGENDAS FOR CANCELLED HEARINGS

A new event has been added for filing a Notice of Agenda for a cancelled hearing (please refer to Section 3(e) of the "General Chambers Procedures" posted on the Court website). This event is located under the following menus: [Bankruptcy] > [Notices] > [Agenda of Matters Scheduled for Hearing (HEARING CANCELLED) - Notice].

PASSWORD PROBLEM IN ECF VERSION 3.0

Our court will be converting to version 3.0 in late June or early July. An exact date of conversion will be listed on our website and sent through this mail list. In anticipation of converting to 3.0, there is a problem that all ECF users need to be aware of. If your password contains a tilde (~), it will need to be changed BEFORE the conversion. We are asking that all users that have a tilde in their password change their passwords by June 15. If you need assistance in changing your password, please call the helpdesk at 302-252-2887.

CHAPTER 13 PLAN

Effective immediately, please do not include any Chapter 13 Plan or Plan Analysis as part of the petition entry. The Chapter 13 Plan and Analysis should be filed separately, after the petition is filed, under the following CM/ECF events: [Bankruptcy] > [Plan] > [Chapter 13 Plan].

HEARING LOCATIONS

When filing a document that requires a hearing, please select the hearing location when prompted to do so in CM/ECF. This screen should not be by-passed. All of the judges' courtroom locations are listed on the Court website, in the 'Chambers' area.

STATUS REPORTS FILED IN ADVERSARY PROCEEDINGS

Beginning May 1, 2006, all Status Reports filed in Adversary proceedings should be filed using the Status Report event, which will be located under [Adversary] > [Other]. This event will work similarly to the event used for filing in the Bankruptcy case. The individual 'lettered' Status Report events will no longer be available for use in filing in the Adversary proceedings. The actual report should not change.

Court's website: www.deb.uscourts.gov
Helpdesk phone number: 302-252-2887
Main phone number: 302-252-2900